

Custodian

Duration:

Fixed-Term - Starting May 4, 2026 - March 31, 2027, Full-Time - Three (3) Month Probation Period

Division:

Sports & Recreation Unit

Salary:

\$748.88 - \$1,011.38 per week (37.5 hours per week)

Deadline To Apply:

April 21, 2026 4:00 pm

Details

Purpose:

To perform duties related to the cleaning /maintenance, safety, security, and operation of the Kahnawà:ke Sports Complex and other facilities, fields, rinks, and parks within the community as needed.

Roles & Responsibilities:

Provides Janitorial and Maintenance Service for the Sports Complex.

- Performs janitorial duties assuring cleanliness throughout the playing surface, spectator areas, technical service room, washrooms, snack bar, offices, dressing rooms and outside grounds.
- Collects and removes garbage daily from all areas including inside the Snack Bar, dressing rooms, spectator areas and offices.
- Maintains all washrooms, ensures toiletries are replenished, toilets and sinks are thoroughly cleaned and all drains are unclogged.
- Maintains the cleanliness of all glass, mirrors and windows, including exterior doors, interior ice shed doors, Press Box, Pro-Shop, Snack Bar windows, both sides of the safety glass along the ice surface and trophy cases as needed.
- Ensures upkeep of floors and spectator stands, including removal or debris, sweeping, mopping and vacuuming as required.
- Assists with tree/weed trimming or grass cutting duties of the Sports Complex grounds as needed.
- Performs building maintenance tasks such as exterior building washing, window repair, sheet rock and lighting installation.
- Performs follow-up on cleaning/repairs of the building that do not require professional or contractor skills.
- Ensures proper cleaning products are always in stock or requested.
- Addresses emergency repairs (drywall, windows, roofing, etc.) in a timely and cost-effective manner.

Ensures the safety and security of patrons and staff of the Sports Complex.

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- Ensures that patrons adhere to all KSC safety rules.
- Ensures KSC rules and regulations affecting the Smoking Ban, Public Skating and Snack Bar Operating Hours are followed.
- Responding to injured people on ice or playing surfaces and contacting the ambulance as needed.
- Ensures that all exits are securely locked, machinery, lights and showers are shut down at the end of every shift.
- Responsible for carrying out safety and security inspections of the premises upon opening and closing.
- Reports any damages, vandalism or major repairs needed to the Immediate Supervisor.
- Ensures outside stairs and all emergency exits are free of debris, ice and snow at all times.

Education & Experience:

High School Diploma, plus five (5) years of relevant construction experience, along with Basic First Aid Course.

Knowledge, Skills, Abilities:

- Knowledge of maintenance theories, principles and practices related to various fields and trades, including but not limited to carpentry, plumbing and heating.
- Knowledge of the MCK building inventory and properties, MCK operational policies, practices and administrative procedures.
- Good character and strong work ethic.
- Strong communication and customer service skills.
- Ability to work with minimal supervision.
- Must possess a valid Quebec Driver's License.
- Demonstrates professionalism, discretion, and courtesy when interacting with internal and external clients, fostering positive and respectful working relationships.
- Maintains confidentiality.
- Adhere to MCK Employment Policies and Kanien'kéha Language initiatives
- Ability to communicate in Kanien'kéha and French is an asset.
- Willingness to learn Kanien'kéha is required.

Working Environment:

- Five-day work week is performed in an indoor/outdoor environment.
- Hours may be flexible per supervisors' approval.
- Moderate stress levels and productivity pressure.
- Occasional overtime is required.
- Must also be able to lift and/or move up to regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds.

Requirements:

Please address your application to MCK Human Resources. Forward your complete application via e-mail only to: **Applications@mck.ca**

- Ensure complete applications are submitted, including Letter of Intent and Resume. Incomplete applications may not be considered.
- Only candidates selected for an interview will be contacted.
- Preference will be given to Indigenous candidates.
- When adding attachments, please use PDF format. Any other formats may be blocked from our system.

ALL REQUIRED DOCUMENTS MUST BE SUBMITTED BEFORE THE DEADLINE FOR YOUR APPLICATION TO BE CONSIDERED.

To Apply:

Email your applications with all the required documents to applications@mck.ca