

Heads Up 2017 Summer Program Guidelines & Registration Form



Guidelines

Objective of the Heads Up Summer Program:

This program offers youth aged 12 – 17 the opportunity to learn life-skills and business that will be beneficial to the future working careers of the participants during the first 2 weeks. During the final week of the program the skills will be exercised through the operation of a real business. The success of the business will depend upon the participants' application of life and business skills.

The program also provides enjoyable ice-breaker, activities and day trips for youth to enjoy and become familiarized with their peers. They also have the opportunity to visit local businesses and organizations to get an idea of possible careers in and around the community.

2017 Heads Up Schedule

Session 1: 15 Days

Monday, June 26 th - Tuesday, July 18 th				
M	T	W	T	F
26	27	28	29	30
3	4	5	6	7
10	11	12	13	14
17	18			

Session 2: 15 Days

Monday, July 24 th - Friday, August 11 th				
M	T	W	T	F
24	25	26	27	28
31	1	2	3	4
7	8	9	10	11

Session 1 registration forms are due back before Friday, June 23rd and the session 2 registration forms are due Friday, July 21st. There is a \$30.00 registration fee which will cover the cost of all outings and transportation during the day. There will be a maximum of 16 participants per session. The participants of the programs will be chosen by a first come first served basis.

We encourage all participants aged 13 years and older to apply for a Social Insurance Number.

Attendance: Participants are required to attend all days and all outings. If a student misses more than 2 days, they may be dismissed from the program.

The Heads Up program does not take priority over student's education. Therefore if an applicant is required to attend summer school, it is not recommended they participate in the Heads Up Program.

Lateness: Sessions run through 9:00am – 12:00 pm and 1:00 pm – 3:00 pm each day. If repeated lateness occurs, participants may be asked to leave.

Participation: Participants must play an active role. If participants are not contributing they will be docked from their overall business earning.

Behaviour: Fighting, swearing, bullying and disrespect will not be tolerated. Participants will act with professionalism and learn by example. They will receive 1 warning and a notice will be sent to parents/guardians. If a second infraction occurs, the participant will be asked to leave the program.

Monetary Tips: All tips made will be divided and distributed at the end of the 3 day business venture.

Cell phones: The use of cell phones is not allowed during session hours. All phones must be turned off for the duration of each day's session.

Appearance: Heads Up uniforms will be distributed to each participant. Uniforms will be worn on the 3 business days. Please ensure that shirts are clean and presentable.

Employee for the day: Participants will partake in a two-day "employee for a day program" at local business or organization. It will be their responsibility to arrive on time, dress accordingly, and be professional. Participants are responsible to make their own travel arrangements.

Operating Equipment: Please be advised that one of the businesses will require participants to operate a Bar B-Que. They will receive safety lessons and demonstrations will be given to all participants before business operation.

Business Revenue: Tewatohnhi'saktha will provide a non-repayable financial contribution to a maximum of \$1200 to invest in each group's businesses. All revenue will be evenly divided by the Heads Up participants and a cheque will be issued in their name the following Thursday.