



KAHNAWÀ:KE SUMMER STUDENT EMPLOYMENT PROGRAM 2024 JOB OPPORTUNITY

POSITION: Reporter

POSITION SUMMARY:

- Covers news and community events for the purpose of producing articles for The Eastern Door, while adhering to weekly deadlines.
- Takes photos related to covered stories.
- Generates the Summer Student Scoop column.
- Performs other duties related to the position, such as weekly storyboard meetings.
- Participates in and assists with other company and community events as requested.

SALARY: Level C – CEGEP = \$16.50/hr x 30 hrs/wk
Level D – University = \$17.25/hr x 30 hrs/wk

DURATION: 10 weeks from June 3 – August 9, 2024.

SCHEDULE: Monday - Thursday = 8:30 a.m. – 4:30 p.m.

LOCATION: Hybrid work model: Two days/week in office. Two days/week remote.

REQUIREMENTS:

- CEGEP/University student registered with KSSEP.
- Excellent interpersonal and communication skills (verbal, written).
- Self-motivated with the ability to work independently and in a team.
- Proficiency with Microsoft Office 365 (Outlook, Word, Excel, Teams) and Mac are assets.

DEADLINE: May 10, 2024 at 4:00 p.m.

HOW TO APPLY: Send your resume and letter of interest to Onawa K. Jacobs, Director of Operations, at onawa@easterndoor.com.