



Education Consultant for Indigenous Project Dossier

New Frontiers School Board

📍 214 Rue McLeod, Châteauguay, Québec J6J 2H4

👤 1 Position available

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Need help?

JOB DESCRIPTION

EDUCATION CONSULTANT for INDIGENOUS PROJECT DOSSIER

Special Project

February 17, 2026 - June 30th, 2026

This position is to assist in the development of projects related to the Indigenous studies dossier along side other education consultants in the same field. The description below is the generic description provided by the collective agreement. Please note the specific requirements

NATURE OF THE WORK

The position of education consultant encompasses responsibility for providing advice and support to staff of educational institutions and services in the implementation, development, and evaluation of programs of study, class management and instructional materials within the Quebec Ministry of Education Digital Action Plan framework.

CHARACTERISTICS

The education consultant participates in carrying out the educational project and the special projects of educational institutions; he or she participates in the development, implementation, and evaluation of their success plan, while complying with the academic and administrative requirements of both the educational institutions and the school board.

He or she contributes to the implementation of programs of study and training, provides advice to the teachers and administration concerning the interpretation of those programs, designs and leads training workshops and sessions on program components; he or she collaborates in developing learning situations and supports experimentation in class.

RESPONSIBILITIES and TASKS

- Provides advice and support to teachers either individually or in a group format in matters pertaining to their daily teaching activities.
- Develops or selects and delivers training and instrumentation activities designed to respond to needs in pedagogical adaptation, innovation, and development.
- Provides teachers with learning evaluation tools and guides them in the design, preparation, or adaptation of evaluation tools.
- Works with teachers to prepare and implement strategies and projects aimed at helping students who are experiencing or who are likely to experience social maladjustments or learning difficulties.

- Advises management, teaching or professional staff on matters pertaining to professional development program plans the programs and evaluates the results.
- Analyzes and recommends the purchase of learning materials, supplementary materials, equipment, software, and program packages, and provides advice on room layouts.
- Collaborates with other school resources, partner organizations and the Minister of Education.

BOARD REQUIREMENTS

- Strong interpersonal skills with the ability to support fellow education consultant in this dossier.
- Presentation skills and ability to lead workshops.
- Team player and team builder.
- Excellent leadership skills.
- Strong organizational and problem-solving skills.
- High level of empathy, care, and sensitivity to the needs of the students.
- Travelling among our schools will be required, therefore a car is required.
- Experience working with the indigenous community is an asset

Job requirements

Required skills:

- Hold bachelor's degree in an appropriate specialty 

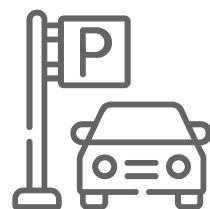
BENEFITS



Retirement savings plan



Career advancement opportunities



On site parking



Expected start date:

February 23, 2026



Job type

4 months Project / Full-time



Work shifts:

Day



Work schedule:

35 hrs/week



Work location

On site



Salary:

\$55,282.00 - \$102,857.00 CAD Yearly



Unionized:

Yes

Required documents

CV

Cover Letter