



**MOHAWK COUNCIL OF KAHNAWÀ:KE**  
**HUMAN RESOURCES UNIT**  
**RONWATIO'TÉ NHSE RAOTIRIHWASHÓN:'A RONTIRIHWATSTERÍSTHA'**

<b>Core Job Information</b>	
<b>Job Title:</b>	Vacuum Truck Operator / Operations and Maintenance Worker
<b>Division:</b>	Public Works
<b>Reports To:</b>	Supervisor, Infrastructure Operations and Maintenance
<b>Date of Job Description</b>	November 2025
<b>Purpose:</b>	
<p>The Vacuum Truck Operator / Operations and Maintenance Worker (Water and Sewer) is responsible to operate the vacuum truck and for the operation, maintenance, and repair of the community's water distribution and wastewater collection systems. The position ensures the safe, reliable, and efficient delivery of drinking water and the effective collection and treatment of wastewater in compliance with regulatory standards and health and safety requirements.</p>	
<b>Roles &amp; Responsibilities</b>	
<b>Vacuum Truck Operator</b>	
<ul style="list-style-type: none"> <li>• Operate and maintain the vacuum truck related to septic and overflow and manhole-storm drain cleaning.</li> <li>• Operate the vacuum truck for lift station maintenance.</li> <li>• Inspect and maintain vacuum truck as needed.</li> <li>• Ensure equipment is fueled at the start/end of each day and topped off at the end of each day as required, including detailed information on the receipt as per the Public Works administration requirements.</li> <li>• Assist mechanics during in-field &amp; in-house repairs.</li> <li>• Perform daily preventive maintenance on assigned vehicle and reports any defects or repairs needed.</li> <li>• Perform weekly greasing/washing of vehicle.</li> <li>• Ensures assigned vehicle is free from rolling debris, dust &amp; other obstructions in cab/driver area on a regular basis.</li> <li>• Work as sewer operator spare as needed.</li> </ul>	
<b>System Operation and Maintenance</b>	
<ul style="list-style-type: none"> <li>• Operate, inspect, maintain, and repair water distribution and wastewater collection systems, including mains, valves, hydrants, pumps, lift stations, wells and septic systems, and service connections.</li> <li>• Monitor system performance and perform regular checks to ensure consistent water quality and proper wastewater flow.</li> <li>• Assist with scheduled leak detection inspections.</li> <li>• Conduct routine maintenance on pumps, motors, and other mechanical or electrical components.</li> <li>• Inspects and tests equipment at SLS-13 booster station.</li> <li>• Flush and clean water and sewer lines to prevent blockages and maintain flow efficiency.</li> </ul>	





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- Promote environmental responsibility and sustainable practices in all water and wastewater operations.

**Communication and Collaboration**

- Communicate effectively with supervisors, co-workers, and residents regarding maintenance issues, service disruptions, and repair activities.
- Support other departments or teams as required to ensure coordinated community services.
- Participate in training and certification programs related to water and wastewater operations.
- Responds to community member requests for information as required.

**The statements herein reflect general details to describe the principal functions for this job and should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties or be assigned projects associated with these responsibilities as directed by their immediate supervisor.**

**Education & Experience**

- High school diploma, plus five (5) years relevant maintenance, mechanical or construction experience.
- Valid Quebec driver's licence (Class 1-3 required)

\*Training or certification in water and wastewater system operations (e.g., Québec Water and Wastewater Operator Certification) is an asset.

\*Water and wastewater operator certification considered an asset.

**Knowledge, Skills, Abilities**

- Basic understanding of water distribution and wastewater collection system components and functions.
- Sound knowledge and skills associated with the principles and practices related to repairs and maintenance of water mains, fire hydrants, sewer mains and storm drainage flushing and cleaning.
- Basic knowledge of mechanics to maintain diesel engines, compressors, and pumps.
- Ability to safely operate maintenance equipment, hand tools, and power tools.
- Strong problem-solving skills and ability to respond effectively to emergencies.
- Ability to read and interpret maps, blueprints, and technical manuals.
- Strong attention to detail, recordkeeping, and adherence to safety protocols.
- Effective communication and teamwork skills.
- Demonstrates professionalism, discretion, and courtesy when interacting with internal and external clients, fostering positive and respectful working relationships.
- Maintains confidentiality.
- Adhere to MCK Employment Policies and Kanien'kéha Language initiatives.
- Ability to communicate in the Kanien'kéha and French languages is an asset.



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- The willingness to learn the Kanien'kéha language.

**Working Environment**

- Work is performed indoors and outdoors in varying weather conditions.
- Exposure to noise, dust, odors, chemicals, and potentially hazardous conditions.
- Requires physical effort, including lifting, bending, standing, and working in confined spaces.
- May be required to work evenings, weekends, and respond to emergencies or on-call assignments.

**Commitment Statement**

I serve the Kahnawà:ke community with its best interest in mind by supporting and encouraging creative, critical and resourceful thinking, accepting and nurturing new ideas and approaches and demonstrating my dedication and integrity through my efforts, actions, and words. I am part of a team that is empowered to take initiative in an interactive working environment.

**Signatures**

Employee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_