



TÓTA MA'S CAFÉ

JOB DESCRIPTION

POSITION: Tóta Ma's Café Barista

IMMEDIATE SUPERVISOR (1): Head Barista

IMMEDIATE SUPERVISOR (2): Tóta Ma's Café Manager

DATE: March 30th, 2026

APPLICATION DEADLINE: June 12, 2026

GENERAL ACCOUNTABILITY:

Under the supervision of the Head Barista and Café Manager, the Barista is responsible for delivering high-quality customer service, preparing and serving coffee and café menu items, and supporting daily café operations. This position is part of a training social enterprise and combines paid employment with structured career development supports.

EDUCATION AND EXPERIENCE REQUIREMENTS:

- Full time High School Student
- 1-3 years of relevant experience may also be considered.

QUALIFICATIONS:

- Strong customer service and communication skills
- Ability to work in a fast-paced, team-based environment
- Attention to detail and ability to follow recipes and procedures
- Reliability, punctuality, and professional conduct
- Basic knowledge of Food Safety
- Willingness to learn and accept feedback
- Registered to KSSEP

ASSETS

- Previous work experience as a Barista or in the Food Industry
- Hands-on experience with brewing equipment
- Knowledge of sanitation regulations
- Flexibility to work various shifts

- Basic math skills
- Ability to communicate in Kanien'ké:ha

MAJOR RESPONSIBILITIES:

1. Customer Service & Sales

- Welcome customers and create a friendly, inclusive café environment
- Educate customers on drinks and menu items and make recommendations •
- Process customer transactions accurately and professionally
- Communicate customer feedback and suggestions to supervisors

2. Café Operations & Food Preparation

- Prepare and sell coffee, beverages, and food items according to recipes and standards •
- Maintain cleanliness and food safety standards at all times
- Operate and care for café equipment properly
- Complete opening and/or closing duties as assigned

3. Workplace Participation & Development

- Maintain clean and well-stocked café tools, supplies, and service areas •
- Participate in required training and professional development activities •
- Report maintenance or operational issues to the appropriate supervisor •
- Perform other related duties as required

TRAINING SOCIAL ENTERPRISE STATEMENT

This role is part of a training social enterprise. While Baristas are expected to meet all job performance standards, the position also includes structured career development supports. Employees are expected to actively participate in learning opportunities and work with Workforce Development supports to prepare for future employment or education beyond this role.

To apply:

- 1. Complete the [KSSEP 2026: Student Application Form](#)**
- 2. Send CV / Resume to wathahine.kirby@kedc.biz**