

JOB OFFER – Property Manager

Company Name: Accès Patrimoine

Company Address: 3525 Rue de Bordeaux, Montreal, QC H2K 3Z2

Job Title: Property Manager (NOC 13101)

Main Duties:

Plan, organize, and oversee the day-to-day management of rental properties

Develop strategies to maximize property occupancy and profitability

Manage tenant relations, resolve complaints, and ensure lease compliance

Oversee building maintenance and coordinate necessary repairs

Ensure compliance with municipal and provincial housing regulations

Prepare and manage property operating budgets

Coordinate with suppliers and contractors for maintenance and renovations

Implement cost-optimization and service-improvement strategies, and perform other related tasks

Required Qualifications:

-Education: College diploma

-Experience: 5 years of relevant experience

Employment Conditions:

Position Type: Permanent

Schedule: Full-time

Working Language: French or English

Salary: \$34.62/hour

Work Location: 3935 Ste-Catherine East, Montreal, H1W 2G8

Application Contact Information:

Contact Person: Christopher Lienard

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