

JOB OFFER – Logistics, Production, and Transport Coordinator

Company Name: Intersac

Company Address: 19400 Cruickshank Ave, Baie-d'Urfé, Quebec, Canada, H9X 3P1

Job Title: Logistics, Production, and Transport Coordinator (NOC 13201)

Key Responsibilities:

- Develop replenishment strategies for all stock items based on sales forecasts, customer orders, current inventory levels, and warehouse constraints; collaborate with sales and operations departments to understand active products, long-term market strategies, and business plans; work with the sales team to communicate information regarding back orders, stock availability dates, and product availability, while ensuring the clearance of slow-moving or end-of-life inventory.
- Manage planning parameters, including safety stock levels, supplier minimum order quantities, and lead times; generate and manage purchase orders with all suppliers and ensure receipt of appropriate documentation.
- Coordinate the pickup and delivery of containers from the port to the warehouse in a cost-effective manner; schedule customer order deliveries and ensure compliance with customer instructions; organize driver departures and optimize delivery routes.
- Contribute to the continuous improvement of the ERP system and operational processes, and prepare reports for management and the sales team.

Required Qualifications:

- Education: Degree in logistics, supply chain management, or a related field
- Experience: 2 years of relevant experience

Employment Conditions:

- Position Type: Permanent
- Schedule: Full-time
- Working Language: French or English
- Salary: \$36/hour

Benefits Package:

3 weeks of vacation, 3 additional personal days, potential annual performance bonus based on key performance indicators (KPIs), employee life insurance, dependent life insurance, accidental death and dismemberment insurance, supplemental medical expense insurance, hospital coverage, ManuScript 2 generic drug plan, professional services, vision care, medical supplies and services, emergency travel assistance, Health Navigator, dental insurance, and long-term disability insurance. A retirement savings plan will be implemented by the end of 2026.

Work Location: 19400 Cruickshank Ave, Baie-d'Urfé, Quebec, Canada, H9X 3P1

Application Contact Information:

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